



Minutes

Bicycle & Trails Advisory Committee

REGULAR MEETING

APRIL 15, 2004

CALL TO ORDER: Chairman Hubbell called the meeting to order at 6:25pm

PRESENT: Hubbell, Eltgroth, Clark, McCann, Cheu, and Scott

ABSENT: Hauge and Parks and Recreation Commissioner Mark Frederick

STAFF: Public Works Senior Engineer Ms. Behzad
Public Works Administrative Secretary Karen Nelson
Police Officer Rodney Reno
Recreation and Community Center Supervisor Therese Lugger

DECLARATION - POSTING OF AGENDA: Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

PUBLIC COMMENTS: Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

MINUTES: The minutes for the February 19, 2004 meeting were unanimously approved.

ORAL REPORTS:

1. Staff Report

*** Grant Proposals – Monthly Report**

Ms. Behzad presented her monthly report regarding grant proposals:

Safe Routes to School Grant: Was submitted 2/27/04 to upgrade crossing at Britton School, we have not yet heard from Caltrans.

Bicycle Transportation Account Program: We received a grant for \$70,000 for signing and striping along Monterey Road, and project is under design.

VTa Tier 2 Bicycle Project List: List was sent on 3/15/04 for Coyote Creek and Llagas Creek Trails.

TDA Article 3: – Installation of loop detectors was submitted on 4/12/04.

*** Traffic Signal – Bicycle Detection Loops Installation Update**

Ms. Behzad reported the Public Works Director has reviewed and approved the bike legend to be marked on the approved location loops. Project has been included for 2004-05 CIP.

*** RFP for Trails Proposal**

Ms. Behzad reported she recently received a proposal from Bellinger Foster Steinmetz. She will ask BFS to e-mail the proposal to her and she will e-mail it to committee members. Ms. Behzad will discuss the proposal with the members at the next meeting.

2. Countywide Bicycle Advisory Committee Update

- Member Eltgroth reported they reviewed Tier 2 projects; they did not follow staff recommendation to cut back on projects for cities that already had Tier 1 funding. Llagas Creek Trail and Access to Coyote Creek Trail both had funding, staff recommendation was to leave one project in Tier 2 and pull one project. They didn't take anything out of Tier 2, which exceeds the dollars available, so entities that have projects ready will get the money. Staff is working with the Water District.
- We need to look at Gilroy's Trail plan for Little Llagas Creek; they are coordinating with County plan

3. Chair Announcements

- Next month Steve Cheu will be the chair and a new vice-chair will be selected.
- BTAC suggestions for striping on Hale, including right turn lane and bike lane, were ignored and not included for the development south of Llagas and Hale.

BUSINESS

1. Bike Rodeo at Art A La Cart on May 15, 2004

Ms. Luggar noted that 1200 people attended last year. The hours for this year's event are 11am to 3pm. SafeMoves will operate the bike rodeo in the parking lot, setting up at 10am. The Police Department will cone off the area. There will be a couple bike officers there in uniform. SafeMoves will provide some bikes and the non-bikers can walk through the course. Member Hubbell suggested that BTAC members be there to see what goes on and to bring minor tools to make minor bike repairs. Member Scott reported that Sunshine Bikes and Specialized will give out water bottles with safety tips. Ms. Luggar will give Member Scott the logo; Officer Reno will also send a logo to Member Scott. Member Scott will obtain a

donated bike to give away. Abbott Labs is giving \$600 to the Police Officers Association for safety which will be used for this bike rodeo. Officer Reno will check with Abbott about adding their name to the bottles. Member Hubbell suggested creating and handing out a flyer for just the bike rodeo - Member Scott will work on a flyer, and Officer Reno said they would pick up the cost. Printed flyers are due to Ms. Lugger by 4/23/04. Member McCann will work on getting it on Channel 19. Ms. Lugger will check on article in the newspaper regarding bike safety. Member Scott will work on a press release to advertise SafeMoves. Officer Reno will check on overflow parking.

2. **Morgan Hill's Bicycle Friendly Community Application**

Member Hauge was not present. Resolution is scheduled to be presented to the City Council 5/5/04.

3. **Bikeways Master Plan – Review Matrix**

Member Scott handed out a matrix and expressed her desire to schedule a review of the quarterly report. Exposure of the committee and its work to the community are lacking. She will modify the draft as a checklist on the meeting when it will be reviewed.

4. **Bike To Work Day**

May 20th is Bike to Work Day. There will be one energizer station in Morgan Hill; Member McCann needs volunteers to help. There will be bags with goodies to hand out from MTC. MTC is getting the authorization to use the Caltrain station. They are also doing the advertising. Member McCann will check with Gavilan College to see if they are having an energizer station also. Member Cheu is posting on information on Sunshine Bicycles' website. Member Scott will attend the 5/5/04 Council meeting for the proclamation.

5. **Community Award for Cycling Promotion**

Member Hauge was not present and this item was continued.

6. **Appoint Representative to Countywide Bicycle Advisory Committee**

Member Eltgroth will be the City's representative to this committee. Letter from Mayor Kennedy will be signed and Ms. Behzad will send it out.

7. **Bike Parking at Community Events**

Chairman Hubbell asked about bike parking at Mushroom Mardi Gras. They allocate a space, but the parking is not attended. He asked if there is any committee interest in providing attended parking; Member Eltgroth said there aren't enough members available to make this happen. He noted that he previously wrote up a checklist and procedures about how to provide attended bicycle parking at the Taste of Morgan Hill. He will e-mail it to committee

members & Ms. Behzad. Member Clark said we should consider bike parking for all community events in the future. Chairman Hubbell suggested the committee ride in the July 4th parade. Ms. Behzad suggested taking pictures at Art A La Cart to display at the City's Taste of Morgan Hill booth to advertise the committee. Committee voted to have bike parking at Taste of Morgan Hill; Member Clark will chair this subcommittee and Member Cheu will co-chair.

8. Interest in Starting a Sprockids Program in Morgan Hill

Chairman Hubbell expressed a concern about kids not riding bikes. This curriculum teaches kids in 10 weeks about mountain biking, including safe riding techniques, trail building, bike maintenance, etc... He feels it's appropriate for PRC to include in the programming. The program will be provided but we have to get the teachers. Mark will send a synopsis of the curriculum to Ms. Behzad to send to Julie Spier for Recreation to consider offering this program. Chairman Hubbell already owns the program; we need to know if there is a royalty or license fee for multiple use. This will be kept on agenda for next month. Chairman Hubbell will bring his original to Ms. Behzad and she will copy it and bring it back to the next meeting.

ANNOUNCEMENTS

- Mayor Kennedy asked Member Scott about generating interest in a bike race downtown.

REQUESTS FOR FUTURE ITEMS

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Bikeways Master Plan – Quarterly reviews to ensure planned items are moving ahead
- Bike Race in Morgan Hill – Member Clark to chair

ADJOURNMENT: Meeting was adjourned at 8:15pm. The next meeting will be held on May 20, 2004 at 6:15 pm.